

### Inland Fisheries Ireland Customer Charter

2023-2025

#### Our Role

The protection, management and conservation of Ireland's Inland fisheries and sea angling resource.

#### **Our Mission**

To place the Inland fisheries resource in the best sustainable position possible for the benefit of future generations.

#### **Our Customers**

Are you an angler, fishery owner, staff member of IFI, or a member of the public with an interest in protection, conservation and development of inland waters and sea angling?



- Being professional and courteous when engaging with colleagues and stakeholders
- Encouraging open pathways to stakeholders
- Dealing with FCPN (fixed charge penalty notices) and prosecutions in line with the Inland Fisheries Ireland's prosecution procedure
- Enforcing fisheries law equally and fairly to all
- Ensure all stakeholders receive the same high quality of service.



- Using our emotional intelligence when communicating with staff and stakeholders
- Being articulate, proportional, respectful, and fair in dealing with colleagues and stakeholders. The highest standards of integrity will always be maintained.
- We acknowledge the diversity of our stakeholders, treating all with equity and respect
- Endeavouring to understand people and their actions or motives.

# We are committed to stewardship and sustainability

- We focus on the greater good for our fish and aquatic environment
- Embracing and demonstrating a passion for fisheries management. Taking ownership of how we can make a difference in improving fish habitat.
- Demonstrating our commitment of stewardship and sustainability by keeping it at the centre of all our decisions
- Thinking about the power of one what changes can be made to make an impact.



We are open, transparent, and accountable

- Identify ourselves and our areas of work
- Being honest and truthful when dealing with our colleagues and stakeholders
- Ensuring all prosecutions taken are executed to the highest standards of honesty, integrity, fairness, professionalism, and consistency
- Being able to justify our decisions based on a sound rationale and keeping accurate and relevant records

## What to expect when you contact us



#### By phone

- O Answer promptly during office hours
- O Identify ourselves and our area of work
- Convey promptly to relevant members of staff
- O Respond to all voicemails promptly
- O Calls from withheld numbers will only be responded to if a message is left detailing callers name and number.



# By website, email and letter

- Acknowledge within 5 working days of receipt
- O Transferred to relevant area of Inland Fisheries Ireland to be dealt with by relevant staff member
- O Where possible, to issue full correspondence within 20 working days, or where not possible, explaining delay and advising when to expect a full response.



#### **Public Offices**

- Please call ahead and make an appointment
- O No appointment? We will endeavour to accommodate you where possible
- O We will facilitate access for those with impaired mobility and/or specific needs
- O Visits to our Laboratory and Fish Farm are by appointment only.



#### **Public Consultations**

- O Stakeholders will be informed of proposed consultations by the most appropriate means
- O Stakeholders will be involved at the earliest possible stage
- O Consultations will take place over a reasonable time period
- Relevant documentation relating to the consultation will be provided.



#### **Social Media**

- O Inland Fisheries Ireland is not in a position to respond to every comment or direct message (where enabled) on its social media platforms. Therefore, social media isn't suitable for making a report to Inland Fisheries Ireland, such as alleged illegal fishing, a pollution incident or presence of invasive species
- O To make a report to IFI, customers are strongly encouraged to telephone IFI's 24 hour confidential hotline number, which is 0818 34 74 24.